



PROGRAM & CAREER HIGHLIGHTS:

- ✓ \$27,000 - \$43,000 wage range.
- ✓ Students participate in a hands-on, interactive learning environment
- ✓ Be a part of a career that is undergoing exciting career changes.
- ✓ Professional Opportunities: Students have found employment in retail, institutional and long term care pharmacies.
- ✓ Use of a laptop throughout the program.

Examples of positions graduates of this program can expect to qualify for:

Pharmacy Technician, Pharmacy Assistant

PHARMACY TECHNICIAN

This program is well suited for students wishing to pursue a career in the rapidly growing field of Pharmacy Technicians. You will learn computer skills, drug terminology and basic pharmacology in a simulated work environment. Graduates are working with Pharmacists in retail and institutional pharmacies throughout Manitoba.

WINNIPEG CAMPUS

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PROGRAM OUTLINE - 40 WEEKS

BASIC PHARMACY PRACTICE	You will learn about the therapeutic and chemical classifications of medication and its use in the treatment of disease states in the human body system.
COMPUTER FUNDAMENTALS	This course introduces you to the basics of computers in a Windows 7 environment.
CUSTOMER SERVICE	A key component of a career as a Pharmacy Technician is customer service. Throughout this course you will learn what defines customer service, the challenges of customer service, problem solving skills, fundamental abilities and strategies to form a plan of success in implementing customer service.
DISPENSING IN COMMUNITY PHARMACY	Using hands-on and theoretical exercises in a lab environment, you will learn dispensing practices, pharmacy software and workflow.
HISTORY, LAW AND ETHICS	This course introduces you to a career as a Pharmacy Technician. Throughout the course you will learn about the profession's history, role and industry ethics within a changing environment.
INSTITUTIONAL PHARMACY	Hospital and personal-care home practices are taught in this course. This course will allow you to work in an institutional setting.
KEYBOARDING	You will learn proper keyboarding skills in this course. The course focuses on formatting skills and increasing keyboarding speed and accuracy.
MICROSOFT EXCEL	Using Microsoft Excel, you will gain skills to use the program confidently. Some of the topics that will be covered are how to insert and format tables, sort and filter data in spreadsheets, create charts and illustrations and save data in specified formats.
MICROSOFT WORD	Building on the skills learned in Computer Fundamentals, you will create, edit, and improve standard business documents using Microsoft Word.
PHARMACY MATH	You will learn how to calculate and determine dosages as well as prepare and dispense medications using imperial, metric, apothecary and household systems.
PHARMACY SCIENCE	Anatomy and physiology of the human body are taught. Knowledge of medical terminology will be gained from this course as well.
STERILE DRUG PREPARATION	Using hands-on and theoretical exercises in a lab environment, you will be introduced to the concepts of Sterile Drug Preparation and use.

THERAPEUTIC TERMINOLOGY	This course is designed to familiarize you with brand name and generic/chemical drug names and their therapeutic use. Upon completion of this course, you should be able to differentiate between brand name and generic drugs, determine whether a drug is prescription or non-prescription, determine whether or not a drug is included in the Manitoba Drug Benefits & Interchangeability Formulary and understand the therapeutic usage of drugs and the therapeutic terms.
EMPLOYMENT SKILLS	This course is designed around group activities to develop job-hunting techniques, to identify marketable education, training, and skills, and to recognize the uniqueness of your strengths. The course stresses assertiveness, the success of past students, and various strategies to reveal the hidden job market. You develop your own personal character profile and skills inventory to assist in marketing yourself through the use of covering letters and resumes. You will participate in mock interviews to evaluate your readiness for the job market.
INDUSTRY PRACTICUM	An eight week Pharmacy Technician work practicum is included in this program. This practicum will give you a chance to put your newly acquired skills to work in a "real-world" environment while gaining valuable experience.
STUDY SKILLS FOR COLLEGE STUDENTS WORKSHOP	This three hour workshop introduces students to strategies to be successful in their program and beyond. The following topics will be covered: Reading Strategies, Test-taking Strategies, Good Study Habits, Study Groups & Learning Styles, Self evaluation & creating a personal study plan

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