



Document Submission Certificate Programs

Checklist

As part of your enrollment process, it is compulsory to submit the Original Documents listed below.

Please be informed that these documents will be collected and returned to you one week after the program start date.

Mark as checked  when completed:

HIGH SCHOOL

Official Transcripts

Official Translation to English (if applicable)

NOTE:

- If you attended any post-secondary institutions, please provide official transcripts. If the documents are in a language other than English, an official translation is required.
- If you attended any **Canadian post-secondary institution** before registering for this program, you **must** provide an official transcript showing no in-progress courses and student is in good standing.

ENGLISH PROFICIENCY TEST RESULTS

Please submit the test results applicable to you:

- TOEFL iBT - Original Test Result
- CanTEST - Original Test Result

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- IELTS Academic - No submission required
 - PTE Academic - No submission required



Document Submission

Advanced Diploma Programs

Checklist

As part of your enrollment process, it is compulsory to submit the Original Documents listed below.

Please be informed that these documents will be collected and returned to you one week after the program start date.

Mark as checked  when completed:

POST-SECONDARY

Official Transcripts

Official Translation to English (if applicable)

NOTE: If you attended any **Canadian post-secondary institution** before registering for this program, you **must** provide an official transcript showing no in-progress courses and student is in good standing.

ENGLISH PROFICIENCY TEST RESULTS

Please submit the test results applicable to you:

- TOEFL iBT - Original Test Result
- CanTEST - Original Test Result

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- IELTS Academic - No submission required
 - PTE Academic - No submission required